

# ENGAGING, RELEVANT, COST EFFECTIVE TRAINING

## Data Protection and the GDPR (Level 2)

£20  
ONLY




Regulatory Compliance  
Data Protection and the General Data  
Protection Regulation (GDPR)



Approximate Duration 2 hours

The content incorporates knowledge requirements and best practice provided by the Information Commissioner's Office and the General Data Protection Regulation



Regulatory Compliance  
Data Protection and the GDPR

Personal data covered by the GDPR

Page 4 of 18

Sensitive Personal Data (Special Categories)

Some kinds of personal data are classed as **special categories** of data - commonly referred to as **sensitive personal data**.

Sensitive personal data includes information about personal preferences, opinions and background such as religion, trade union membership, political opinions and sexual preferences.

Click **NEXT** to move on.

The ICO says that the special categories are broadly the same as those in the DPA, but there are some changes such as the inclusion of genetic and biometric data. Although not included in the GDPR the UK is likely to continue to classify criminal records as sensitive personal data.

**Sensitive Personal Data**

- Trade Union Membership
- Religion
- Criminal Records
- Biometric and Genetic Data
- Sexual Preferences
- Political Opinions



The General Data Protection Regulation, or GDPR for short, is the biggest change to data protection law for a generation. The i2Comply Level 2 online training is a comprehensive, step-by-step explanation of the purpose of the GDPR, the duties and obligations it places upon organisations and individuals that handle personal information, and the steps that need to be taken to comply with the GDPR.

The Level 2 training is suitable for individuals who handle personal data, including sensitive personal data, or have access to it.

The training incorporates guidance provided by the Information Commissioner's Office (ICO) and the EU's Article 29 Working Party, and identifies the key differences between the requirements of the GDPR and the Data Protection Act 1998 (DPA) that it replaces.

**The approximate duration of this training is 2 hours.**

## PURCHASING FOR YOUR ORGANISATION

If you are buying for your organisation rather than for yourself, it is simple for you to add learners, assign training and print certificates. You will have a dashboard to monitor learner progress and attainment.

Our training licences **don't expire** and are only assigned to a learner the first time they launch the training. Substantial discounts are applied to bulk purchases and annual licences are also available.

The course has been certified by the CPD Certification Service.

The course assessment is generated from question banks so will change each time it is taken. A certificate, with CPD logo, is available for download on successful completion of the assessment.

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# ENGAGING, RELEVANT, COST EFFECTIVE TRAINING

## Data Protection and the GDPR (Level 2)

### BACKGROUND TO THE GDPR

- How data protection regulations have evolved
- From when the GDPR applies
- The impact of new technologies on data use and storage
- The organisation that is responsible for policing data protection
- What is meant by the terms **data** and **personal data**
- Why it is necessary to protect personal data

### TRANSFERS OF PERSONAL DATA

- Why the GDPR applies globally
- The aim of the restrictions on the transfer of data
- Examples of safeguards required before data can be transferred abroad

### PERSONAL DATA COVERED BY THE GDPR

- The categories of personal data covered by the GDPR
- The difference between personal data and sensitive personal data
- When IP addresses, usernames and other online identifiers qualify as **personal data** under the GDPR

### HOW PERSONAL DATA IS PROTECTED BY THE GDPR

- How the GDPR seeks to prevent personal data from falling into the wrong hands
- The ICO and its responsibility for enforcing the GDPR
- What information must be provided when registering with the ICO
- What is meant by the terms Data Controller, Data Processor and Data Subject

### THE 7 DATA PROTECTION PRINCIPLES

- The purpose of the data protection principles
- The 7 data protection principles explained
- Examples where one or more of the principles apply

### THE 8 RIGHTS OF DATA SUBJECTS

- The 8 data subject rights
- Examples where a data subject might exercise his/her rights
- What can happen if a data subject's rights are ignored

### ACCOUNTABILITY AND COMPLIANCE

- The measures that can be put in place to demonstrate compliance with the GDPR
- Privacy by default and privacy by design
- The purpose and benefit of carrying out a Data Protection Impact Assessment (DPIA)
- When a DPIA is mandatory
- The role of a Data Protection Officer and when one must be appointed
- The basic requirements that must form part of a contract between Data Controllers and Processors

### DATA BREACHES AND THE GDPR

- What is meant by a breach of personal data
- When a breach needs to be reported
- Who a breach must be reported to and when it must take place

### EXEMPTIONS AND PARTIAL EXEMPTIONS FROM THE GDPR

- Explain what is meant by a derogation from the GDPR
- The categories of data that are exempt or partially exempt under the GDPR
- The probable exemptions and partial exemptions

### PREPARING FOR THE GDPR

- The 12 steps that can be taken to prepare for the GDPR

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